NEVADA
State Association

BEYOND MEASURE

2021 State Leadership Conference Guide

NEVADA
STATE ASSOCIATION

MARCH 8-10, 2021

THE ULTIMATE LEADERSHIP EXPERIENCE

www.nevadafccla.org

NEVADA
State Association

Nevada FCCLA State Leadership Conference 2021
March 8-10, 2021
Reno, Nevada

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Additional SLC Resources available at www.nevadafccla.org/resources:

- *Competitive Event Guidelines*
- *State Officer Candidate Application*
- *Nomination Forms*

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Nevada FCCLA Virtual State Leadership Conference 2021—Virtual!

Conference Overview:
Nevada Family, Career and Community Leaders of America and the Nevada Department of Education are excited to invite your FCCLA chapter to the **Nevada FCCLA Virtual State Leadership Conference, March 8-10, 2021,** where FCCLA members will go **Beyond Measure** and experience the Ultimate Leadership Experience.

Conference Fee Structure

Registration Fees
Nevada FCCLA has worked with our sister Career & Technical Student Organizations to provide for a consistent and discounted conference registration fee for the 2021 State Leadership Conference. The fee for 2021 will be $115 per person for students and advisers.

Additional Notes about Conference Fees

- **No Additional Fees for Competitions**. There are no additional fees for members competing in any competitive events. Costs for these events are now included in registration.

- **Senior Networking Session**. All graduating seniors are invited to the Senior Networking Session on Wednesday. The networking session will promote involvement in the National FCCLA Alumni & Associates, as well as next steps and ways to contribute to FCCLA.

- **Late Registration/Substitutions/Changes**. Registrations received after the deadline incurs an additional $20 per registration. Substitutions and changes to registration will incur an additional fee of $15 per change.

Important Dates

February 16, 2021 (REGISTRATION DEADLINE)

- ❑ State Leadership Conference Registration due. Registration must be submitted online via http://www.registermychapter.com/fccla/nv
- ❑ Membership dues deadline (paid) to be eligible for competition during State Leadership Conference. It is recommended that membership dues are paid at least two weeks prior to this date.
- ❑ Final submission date for the following items. Please upload all items. Upload instructions will be sent in a separate email.
    - Accommodations for Special Needs Students
    - Administrator of the Year Nomination
    - Adviser of the Year Nomination
    - Adviser Assurance Form (available in this packet)
    - Friends of FCCLA Nomination
    - Honorary FCCLA Lifetime Membership Nomination (form found on the National FCCLA website)
    - National Adviser Mentor Application (form found on the National FCCLA website)
    - National Master Adviser Application (form found on the National FCCLA website)
    - Senior Scholarship Application
    - State Officer Candidate Application (link to packet and forms found on www.nevadafccla.org)
    - Power of One submission online
    - National School Administrator Award application (form found on National FCCLA website)
    - National Program Award applications (forms found on National FCCLA website)
- ❑ Final online submission for the following items, found on www.nevadafccla.org
    - Four-Year Member AND Five-Year Member Award
    - National Leadership Honor Roll

February 18, 2021

- ❑ Deadline for ALL substitutions or changes to registration—there will be NO REFUNDS for registration, only substitutions; and a $15 change fee will be added to your invoice for each change that is made to your registration.

March 1, 2021 (PAYMENT DEADLINE)

- ❑ All checks for registration fees must be mailed to PO Box 1440, Owasso, OK 74055.

March 8-10, 2021

- ❑ State Leadership Conference!

Pre-Registration Checklist

Information Needed for Registration Form

When registering your chapter for State Leadership Conference, the following information should be readily available:

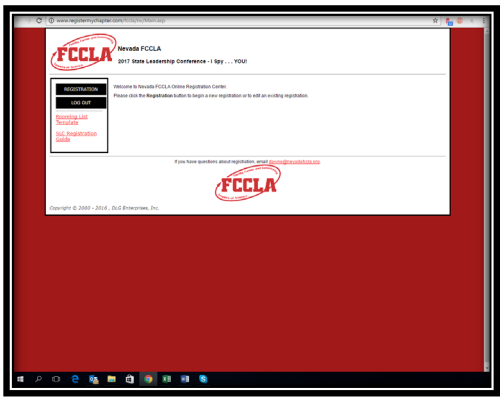
- ❑ Chapter member's first and last name
- ❑ T-Shirt Size
- ❑ Grade in School
- ❑ Gender
- ❑ Membership Status
  - Level I – Grades through 8
  - Level II – Grades 9 and 10
  - Level III – Grades 11 and 12
- ❑ Competitive events in which member is competing
- ❑ List of guests
- ❑ Names of voting delegates

We encourage you to have all participants complete the Pre-Online Registration Form in order to help streamline your registration process.

Registration Guide

All registrations must be submitted electronically, via Register My Chapter; access online registration by visiting www.registermychapter.com/fccla/nv.

1. In your web browser, go to the web site that you were given for registration. A screen similar to the following screen should appear:



2. Click the **Registration** button to begin registration. You will be asked to log in. You will be required to log in using the username and password that is used for your online affiliation portal. There will be a link below the username and password that you can click to add your chapter.

3. The first time in, you will be asked to verify your school information. Double check all the fields and press the **Submit** button at the bottom to save any changes.

4. Your name will automatically be added to the list as an adviser.

5. Click the **Add New Name** button to add a new name to the list. Provide the participant's last name and first name and select their status from the drop-down list. Be sure to check the event that this individual will participate in.

6. To enter **team** events, be sure to select the correct team number. The number should be 1 for the first team for this event, and 2 for the 2nd team for this event, etc.

7. Continue adding names until you have entered all of your students. If you attempt to enter more students in an event than are allowed, you will be informed and not allowed to exceed the event maximum. At any point, you may press the **View Registration** button to get an idea of your t**otal invoice amount and a better understanding of who is registered for which events.**

Registration Guide (Continued)

8. When you are finished, press the **Finished Registering** button at the bottom. At this point, you may have several red messages at the top of the screen. Please read these carefully. Your registration will not be complete until these problems have been resolved. To correct this problem, click the **Back to Registration** link at the bottom. Select the student you may be having registration problems with and click the **Edit** link beside that student. Change the information you need to change and press **Submit** to save. When you're finished making these changes, press the **Finished Registering** link again.

9. If you get a message that states that you have not met the minimum requirements for an event, then you must click the **Back to Registration** link and either add students to those events that are short or remove students from those events that are over the limit. When you're finished making those changes, press the **Finished Registering** button again.

10. When you have corrected any problems that may have appeared, **Print** a copy of this invoice from the Finished Registering screen. Next, press the **Confirm** link at the bottom to confirm that the invoice is correct. A copy of the email will be sent to you and to the State Adviser. You will receive an invoice via separate email to submit to your school for payment within 48 hours of completing your registration. **Payment should be made from the invoice sent by the State Adviser only. DO NOT submit the invoice printed in the registration system for payment!**

11. If you need to edit your registration, you may come back to this location and make changes until the close date/time. After that date/time, no more changes may be made.

12. To make changes, click on the **Registration** button at the left. After logging in, the list of Registered Individuals will appear. Simply click the **Edit** link and make any changes you need. When you do this, remember to press the **Finished Registering** button to check for problems and to resubmit the invoice.

13. Once you are finished with your registration, be sure to either click the **Log Out** link to make sure that the connection is securely closed or exit your browser. This will ensure that no one can get in and make changes to your registration.

Registration Reminders

The following forms are required with your State Leadership Conference Registration:
(Online deadline February 18, 2021)

- ✓ Registration entry per person in attendance (online via Register My Chapter)
- ✓ Competition registration (online via Register My Chapter)
- ✓ Statement of Assurance Form (submitted via upload- email to stateadviser@nevadafccla.org)

Registration Tips

- *Avoid Common Registration Frustrations! Read this registration packet in detail!* Assign it for extra credit to chapter officers to ensure that multiple members of your chapter are familiar with SLC requirements and procedures.
- *Read the FCCLA Competitive Events Guide 2020-2021 edition* (STAR Events). Additions to this guide have been made, so please ensure you are using the most up-to-date information when preparing for Competitive Events. The STAR Events Guide is available through the affiliation portal. The Nevada PEP events are available at http://nevadafccla.org/competitive-events.
- Follow-up with the district or business office to ensure the invoices will be paid on time.
- Photocopy all forms and correspondence for your records and bring them with you to SLC!
- Make registration checks payable to: Nevada FCCLA. The mailing address is PO Box 1440, Owasso, OK 74055.
- Carefully review the Nevada FCCLA Dress Code Policy and Code of Conduct standards with your students before you arrive for the SLC.
- E-mail all questions to stateadviser@nevadafccla.org

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Tentative Agenda

Tentative and subject to change without notification. Attire is FCCLA Official Dress for all events, unless otherwise specified. See the Nevada FCCLA Dress Code for additional details.

Monday, March 8, 2021

3:00pm – 5:00pm	State Officer Candidate – Briefing, Testing, and Interviews
4:00pm – 4:45pm	Adviser Meeting/Orientation (Required)
5:00pm – 5:30pm	Competitive Event Participant Orientation
6:00pm – 6:30pm	Voting Delegate Orientation
7:00pm	Chapter Banner & T-shirt Submission Deadline
7:00pm – 8:30pm	Opening General Session

Tuesday, March 9, 2021

8:00am – 7:00pm	Workshops available on demand
2:00pm – 3:30pm	Senior Scholarship Interviews
3:00pm – 3:30pm	Candidate Meet & Greet Session
3:30pm – 7:00pm	STAR & PEP Competitive Events (case studies, tests, and video deadlines)
4:00pm – 5:00pm	Election Open – be sure to vote!
4:00pm – 5:00pm	Graduating Senior Networking Session

Wednesday, March 10, 2021

3:00pm – 3:45pm	General Session: Business Meeting
3:00pm	Culinary Arts Video Deadline
4:00pm – 5:00pm	FCCLA Knowledge Bowl PEP Event
5:00pm – 7:00pm	Newly Elected State Officer Academy
7:30pm – 8:30pm	Celebration Session (recognition awards only)
	* please note – competitive events that take place during conference will be part of an awards session that will take place two weeks later

Competitive Event Overview

State PEP Events (Proficiency Events Program)

Nevada FCCLA members have the opportunity to compete in these Nevada specific events, ranging from culinary events to design events. PEP Events are only held at the State level. Winners receive recognition during the State Leadership Conference but do not advance to compete at the National Leadership Conference. Event descriptions and rubrics can be found at, https://nevadafccla.org/competitive-events

STAR Events (Students Taking Action with Recognition)

STAR Events offer FCCLA members the opportunity to expand their leadership potential and develop necessary skills for life for future families, communities, and workplaces. Members can demonstrate family and consumer sciences skills, career skills, and interpersonal skills through competitive events. Events in Nevada FCCLA begin at the State Leadership Conference, and STAR Event Participants can advance to the National Leadership Conference. For more information, please visit the STAR Events section of the National FCCLA website, http://fcclainc.org/programs/star-events.php

Online STAR Events

(online submission to National FCCLA due February 1, 2021)

Digital Stories for Change
FCCLA Chapter Website
Instructional Video Design

Eligibility

To be eligible for competition, FCCLA members must be affiliated members of an active FCCLA chapter. Members wishing to compete in a Competitive Event must be affiliated by **February 1, 2021**.

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2021 SLC Events

Star Events PEP Events

Bulletin Board Design
Career Investigation
Chapter Banner
Chapter in Review Display
Chapter in Review Portfolio
Chapter Service Project Display
Chapter Service Project Portfolio
Chapter T-Shirt
Creative Garnishes
Culinary Arts
Culinary Math Management
Cupcake Decorating
Early Childhood Education
Entrepreneurship
Event Management
Fashion Construction
Fashion Design
FCCLA Knowledge Bowl
FCCLA Member Facts
Fiber Art-Quilt
Focus on Children
Food Innovations
Food Safety and Sanitation
Hospitality, Tourism, and Recreation
Interior Design
Interpersonal Communications
Job Interview
Knife Skills
Leadership
National Programs in Action
Nutrition and Wellness
Parliamentary Procedure
Professional Presentation
Promote and Publicize FCCLA!
Public Policy Advocate
Repurpose and Redesign
Say Yes to FCS Education
Sports Nutrition
Sustainability Challenge
Teach and Train

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www.nevadafccla.org

Judges Needed

The Nevada FCCLA Competitive Events Program requires an extraordinary amount of effort, work, and volunteer spirit to be successful and truly prepare students for career achievement. If you have chaperones, contacts, and colleagues that are willing to judge events, we would love to get them involved. Please email judge@nevadafccla.org with the name, phone number, and email address of each volunteer. We will contact them with judge's information and follow-up.

Leadership Opportunities

Running for State Office

During the State Leadership Conference, members will have the opportunity to run for an office on the 2021-2022 State Executive Council or as a Nevada National Officer Candidate. All members that are dedicated to FCCLA, have served as a chapter officer or committee member, have a passion for leadership, and enjoy working with others to improve the organization are encouraged to run for office. Please consult the State and National Officer Candidate Guide for a list of eligibility requirements. Being a State Officer for the Nevada Association of FCCLA is an incredible honor.

Each candidate must complete the 2021-2022 State Officer Candidate Application, which can be found on the Nevada FCCLA website under "State Officers." The application must be submitted, via upload, by February 28, 2021. Each chapter is eligible to have a maximum of three (3) students elected to the State Executive Council. The FCCLA Knowledge Test will occur on March 3, 2021, and Interviews will be held on March 5, 2021. More information will be made available to advisers and candidates closer to these dates. ,

Leadership Opportunities (Continued)

Voting Delegates

As a volunteer-led association, the power to change, direct, and propel the association rests with student voting delegates. Voting delegates elect State Officers and approve amendments to the State Association Bylaws.

Voting Delegates are required to attend the following meetings:

- Voting Delegate Orientation
- Officer Candidate Meet and Greet
- Opening and Business Sessions
- Chapter Caucus
- Voting Online

Each school should nominate two (2) Voting Delegates to elect the Nevada State Executive Council, National Officer Candidates, and vote on Bylaws.

Please indicate your Voting Delegates during online registration.

National Leadership Honor Roll

The National Leadership Honor Roll recognizes FCCLA members who achieve academic, leadership, and career success. To be recognized for the National Leadership Honor Roll, members need to achieve the following:

- 3.5 GPA
- Be a current FCCLA Member - affiliated online by February 1, 2021
- Complete a professional profile in LinkedIn
- Provide a brief testimonial on how FCCLA has positively prepared the member for college, career, and life success

Members who achieve National Leadership Honor Roll distinction will receive recognition at the State Leadership Conference. Honorees will also receive a certificate and lapel pin to commemorate their achievement.

To apply visit www.nevadafccla.org. All applications must be submitted by February 18, 2021.

Adviser Reminders

As leaders and teachers of young professionals, it is important that we prepare our students for this upcoming event. The following information will help you to plan for the State Leadership Conference (SLC) and prepare your students with important information about the conference.

Adviser Statement of Assurance/Code of Conduct

Nevada FCCLA has established a specific participant Conduct Code, which can be found at the end of this packet. Please review it carefully with your students prior to the conference.

Additional Conduct Code forms can be found on the Nevada FCCLA website under the Resources Tab. Each student must sign a Conduct Code form, found at the end of this packet, agreeing they will abide by the rules of the conference. Advisers will keep the Conduct Code forms on their person during State Leadership Conference and will fax in the Adviser Assurance form by February 18, 2021.

Publicity

Your chapter and Nevada FCCLA, in general, welcome positive publicity. Use participation for the SLC to generate some positive publicity. It is always nice for the public to know you have participated before you have to earn dollars for the national competition.

Students with Special Needs

If you contact us prior to the conference, we can make the conference and competition as barrier free as possible. Please inform us about people with special needs and any accommodations that may be needed using the online form.

Please complete the online form to inform Nevada FCCLA by February 1, 2021, of any special requirements that may be needed for competitions and sessions.

Forms and Submissions

The following forms and submissions must be submitted by **February 18, 2021,** via the online forms at http://nevadafccla.org/resources.

- Accommodations for Special Needs Students
- Administrator of the Year Nomination
- Adviser of the Year Nomination
- Friends of FCCLA Nomination
- Honorary Lifetime Membership Nomination
- Senior Scholarship Application
- Four Year Member Award
- Five Year Member Award
- National Adviser Mentor Application
- National Leadership Honor Roll
- National Master Adviser Application
- National School Administrator Award

The following forms are submitted to the National FCCLA Office, 1910 Association Drive, Reston, VA 20191-1591 by April 1, 2021. More information about these recognition programs is available on the National website:

- National Alumni Achievement Award
- National Distinguished Service Award
- National Honorary Membership
- National Integration of Core Academics
- National Outstanding Media Award
- National Public Relations Award
- National STAR Events Volunteer Awards
- National FCCLA State Adviser of the Year