



## **FCCLA Board of Directors Meeting**

**September 24, 2018 ■ 4:00 pm**

**Conference Call**

### **Strategic Initiatives**

Membership

Quality Programs

Financial Stability

## **MINUTES**

### **Call to Order**

The meeting was called to order by Acting Board Chair, Barbara Hereford, at 4:05pm.

### **Roll Call**

Roll call indicated that the following members of the Board of Directors were present:

Julie Moen  
Karen Chessell  
Stephanie Dominguez  
Linda Pheasant  
Paul Zdanis  
Maria Valenzuela  
Jennifer Thomas  
Barbara Hereford  
Pepper Thiede  
Marci Shields

### **Approval of Minutes of Previous Meeting**

Karen Chessell noted the following corrections to be made:

- Page 4 – New Business – change “th” to “the”
- Page 5 – Next Meeting – change “May” to “September”

### **Decision**

Julie Moen moved to accept the minutes as corrected. It was seconded and adopted.



### **Board of Directors**

Marci reviewed the list of board members and terms. It was noted that both Linda Pheasant and Julie Moen are in their final year on the Board and will need replacements for those positions next year. Pepper Thiede was welcomed to the Board as the District I Representative.

Elections for 2018-2019 Board Officers were discussed.

### Decision

Julie Moen moved to nominate Pepper Thiede as Chair Elect and Barbara Hereford as Secretary/Treasurer for the 2018-2019 school year. The motion was seconded. The motion passed.

### **State Officer Update**

Stephanie Dominguez shared the following highlights:

- Review of Program of Work goal areas:
  - Membership
  - Outreach Project
  - Social Media
  - State Officer Program
- Fall Leadership Retreat was productive, officers created four promotional videos, and are now working on content for the Leadership Rally CTSO Time Workshop in December.

### **Alumni & Associates Update**

Breanna Retter was not in attendance to give an update.

### **Nevada Department of Education Update**

Karen Chessell provided the following updates on behalf of the NDE:

- Teaching and Training standards have been approved and there are 15 programs that have started in the last two years.
- Cut score for assessments will be created in October meeting.
- Middle school CTE standards will be developed starting at the October meeting.

### **Financial Update**

Marci Shields provided the year-end financial update as of June 30. Overall, excellent year with an ending net income of \$14,603. Accounts receivable was over \$35k at the time of the fiscal close, as of September 19 A/R has been reduced to just over \$7k. The final funds from NDE had not been received at the time of the Member Balance Detail report (upon review on September 25, NDE no longer has a balance owed). Several chapters that are no longer in existence had



balances that were written off, leaving a miscellaneous income of \$603. Several chapters continue to have balances in A/R. Those who owe money have been notified. Those that have a credit balance will have this balance used toward their SLC invoices to clear the overpayments. The scholarship recipient has not submitted her paperwork to receive her funds. Once that paperwork is submitted, the check can be cut to her college of attendance with proof of attendance.

## Management Update

Marci Shields reviewed the Association Dashboard and gave the following updates:

- Adviser Conference 2018 was up by 5 from last year with a total of 21 attendees.
- Membership overall last year had a 26% increase with 3 new chapters. At this time, we have nine advisers that have reached out to me for new/reactivated chapters
  - Basic Academy
  - Northwest CTA
  - Canyon Springs
  - Southeast CTA
  - Spring Valley
  - Hug
  - Rancho
  - Academy of Arts, Career, and Technology
  - White Pine
- Officers are doing an excellent job working on their Program of Work.
- Financials are solid moving forward after a great year last year.

## OLD BUSINESS

### Student Bylaw Amendments

Marci presented the proposed bylaw amendments. Karen expressed concern on removing the Executive Vice President completely from the bylaws and Marci noted she would consult with Mike Oechsner to discuss options of how to capture this better. Karen also noted that she was concerned Nevada FCCLA was losing their history by removing the scrapbook and newsletters, in addition to the "Rose Trail" publication. This will also be discussed with Mike following the meeting and reported back to the Board.

### 75<sup>th</sup> Anniversary Committee

National and Nevada FCCLA will be celebrating 75 years in 2020. Jennifer Thomas is a volunteer for the national committee and would like to have a state committee for our SLC 2020. The committee currently consists of Jennifer Thomas, Paul Zdanis, and Julie Moen. Marci will continue to send in the weekly updates looking for advisers to volunteer that are not on the Board also.



Jennifer asked if chapters could find donations from casinos or other contacts to donate to the silent auction at the NLC 2020.

### **2019 State Leadership Conference**

Marci Shields noted that she received an email from Sherry Black, Board Chair, that she was able to speak with a representative at UNR for a potential tour. Other suggestions provided were Truckee Meadows Community College because it has Culinary, Early Education, and Education Training. Also touring the Observatory at UNR could be in addition to the educational tour. Or perhaps a tour at a hospital for Foods/Nutrition.

### **NEW BUSINESS**

#### **Financial Services Transition**

Marci reviewed the highlights from the letter sent to the Board a few weeks prior regarding the Financial Services Transition of staff at TEAMTRI.

#### Decision

Pepper Thiede moved to add Tanya Deer and Marci Shields as bank signers and to remove Rhonda Bohall. The motion was seconded. The motion carried.

### **2018 CTSO Leadership Rally**

Marci noted that registration was opened today and the Registration Guide was sent out in the adviser update. The new format allows for CTSO Time for 45 minutes versus the previous 90 minutes. Also, all workshops will be presented by professional trainers versus state advisers as has been done in the past. The locations and dates are:

- December 3 – Elko Convention Center, Elko
- December 4 – Grand Sierra Resort, Reno
- December 5 – Texas Station, Las Vegas

### **Next Meeting**

The next Board meeting will be held in January 2019.

Karen Chessell requested the following items on the next agenda:

- Audit Findings and Reports
- Publications potentially being removed from Bylaws

### **Adjournment**

The meeting was adjourned at 5:46pm.