

**FCCLA Board of Directors Meeting**  
**Monday, September 14, 2015, 3 p.m.**  
**via Video Call**

**MINUTES**

**Call to Order**

The meeting was called to order at 3:11 p.m. by Secretary/Treasurer, Kayla Anthony.

**Roll Call**

Roll call indicated that the following members of the Board of Directors were present:

Kayla Anthony  
Karen Chessell  
Julie Moen  
Barbara Hereford  
Lucy Peters  
Jennifer Thomas  
Rebecca Fellwock  
Shannon Kelly Smith  
Baleigh Bond attended at 5 p.m.

Mike Oechsner and Dawne Schmidt attended as guests.

**Approval of Minutes of June 2, 2015, Meeting**

**Decision**

Shannon Kelly Smith moved, and it was seconded to approve the minutes as corrected. The motion was adopted.

**Professional Development**

Dawne Schmidt gave a professional development presentation on the FCCLA Logo and Acronym use. National FCCLA has changed how states and chapters can use these items, and they have created a specific process for their use.

**Board of Directors**

**Discussion**

The Board of Directors terms of service was reviewed. Board terms are two years and members can serve up to three terms. After serving three terms members must take one year off before coming back to the BOD.

Rebecca Fellwock's term comes to an end with this meeting. We are very appreciative of the time and contributions she has made to our Board. Thank you, Rebecca!

There were no board candidates offered for consideration. All members were asked to suggest possible Board candidates. Jenny asked that an information sheet be prepared to assist with this task.

Nominations were opened for the 2015-16 Board officers:

- Chair—Jenny Thomas
- Vice Chair—Lucy Peters
- Secretary/Treasurer—Kayla Anthony

### Decision

Julie Moen moved to accept the nominations as presented. The motion was seconded and adopted.

### **Review of the Strategic Initiatives**

#### Discussion

Jenny Thomas reviewed our strategic initiatives of Membership, Quality Programs, and Financial Stability as decided upon at our last meeting.

### **Post-Secondary Update**

Kayla Anthony reported that she will be getting in contact with Breanna Ritter and a couple of others who might be willing to work on setting up other post-secondary chapters in other parts of the state.

### **Nevada Department of Education Update**

#### Discussion

Karen Chessell gave an update of the FCS program at the state level.

- a. The Legislature has given about three times more funding than expected so districts have received more funds.
- b. CTE Competitive grant funding has been rolled out.
- c. Allocation grants are due October 2.
- d. Next year \$12 million will be available to districts. Karen recommended that FCCLA advisers talk to their CTE Directors to verify how funds can be used in each district.
  - a. Discussion on the prospect of creating an FCCLA Program Package ensued. This is an option that would need to be developed to be used for the grant funding and needs to be focused on curriculum.
- e. Standards for Interior Design, Human Development, and Foods and Nutrition will be out by the end of October.

### **Management Update**

#### Discussion

Dawne Schmidt reviewed the Association Dashboard/Update. Our organization is continuing to operate more wisely. Our reserves are improving but currently are not adequate for long-term planning.

There were 14 advisers in attendance at the Adviser Conference in Las Vegas on Saturday, September 12. This count included three new advisers (ECTA, Desert Pines, and West Prep Academy), who were aligned with an experienced adviser to assist them as they create new chapters.

Six of our seven state officers attended NLC. One highlight of the conference was the opportunity to participate in the Advocacy Event planned by National FCCLA. The officers contacted both of Nevada's senators and scheduled meetings with each of them. They met with Senator Reid's staff and with Senator Heller. State officers and their advisers as well as Dawne Schmidt attended these meetings.

The Fall Leadership Conference has been renamed Nevada CTSO Leadership Rally. They will be held on December 7 in Las Vegas, December 8 in Reno, and December 9 in Elko.

## **Financial Update**

### Discussion

Mike discussed the financial updates. At the end of the 2014-15 year our finances ended in the black. Schools with credit balances will be reflected in their invoices for current events.

It was recommended we write off Chaparral High School's balance of \$385.

New financial statements will be sent out to the BOD within the next month.

A committee consisting of Shannon Kelly Smith, Jenny Thomas, and Rebecca Fellwock was established to look at the process for handling accounts with debit and credit balances.

### Total 2014-2015:

- Revenue—\$119,248
- Expenses—\$112,872

### Account Balances as of November 30:

- Checking—\$24,372
- Savings—\$10,189
- Investments—\$5,000
- Accounts Receivable—\$1,455
- Accounts Payable—\$10,092
- Credit Card Payable—\$559
- Prepaid Expenses—\$8,627

## **Approval of 2015-16 Budget**

### Decision

Lucy Peters moved, and it was seconded to adopt the 2015-16 budget as presented. The motion was adopted.

## **Approval of 2015-16 TRI Leadership Resources Contract**

### Discussion

Mike presented the proposed agreement. This year's agreement shows a total increase in price of \$1,852.

The SAMM (State Adviser Management Meeting) is not part of this year's contract. Nevada FCCLA would need to pay all expenses for the state adviser to attend. There was discussion about the budgeting of this expense, and the Board recommended adding a separate budget category in the association budget. The reasons for the State Adviser to attend this meeting were presented.

### Decision

Rebecca Fellwock moved, and it was seconded to amend the budget to include the expenses for SAMM in a separate budget account and to accept the TRI Leadership Resources contract as presented. This motion was adopted.

## **Adjournment**

The meeting was adjourned at 5:10 p.m.