

## FCCLA Board of Directors Meeting

Tuesday, May 17, 2016 ▪ 4 p.m. to 5:30 p.m.

Conference Call

### MINUTES

#### **Call to Order**

The meeting was called to order by Board Chair, Jennifer Thomas, at 4:03 p.m.

#### **Roll Call**

Roll call indicated that the following members of the Board of Directors were present:

Linda Bouch  
Kayla Kinney  
Karen Chessell  
Barbara Hereford  
Lucy Peters  
Jennifer Thomas  
Dawne Schmidt  
Blakey Anderson, State President  
Chandler Stanfill, VP of National Programs

Mike Oechsner attended as a guest.

#### **Approval of Minutes of Previous Meeting**

##### Decision

Barbara Hereford moved, and it was seconded to approve the minutes as written. The motion was adopted.

#### **Board of Directors**

##### Discussion

We reviewed the Board Member Terms & Offices.

##### Decision

Dawne will update the term service form and will send out the revised draft prior to the next meeting. She will review past minutes and other documents to determine titles of individuals. We will review the draft at the next meeting.

#### **Review of Strategic Initiatives**

Dawne Schmidt reviewed our initiatives of Membership, Quality Programs, and Financial Stability.

#### **State Officer Update**

Blakey Anderson, State President, introduced the state officer team. This year the uniform for the ladies will be a sheath dress instead of a black skirt and white shirt

and ascot. The May Officer Meeting will be held the end of this week where the officers will plan their action items for the year. Blakey thanked the Board for all of their support of her and the officer team.

### **Post-Secondary Update**

Kayla Kinney reported that she is looking for someone to replace her on the Board as she has many other commitments.

### **Nevada Department of Education Update**

Karen Chessell gave an update from her department.

- They are currently in grant season. CTE State Competitive Grant letters will be sent out by Friday to school districts. The letters will let the districts know what is funded. There are currently questions on allowing indirect costs in the state grants.
- Testing is alive and well. Programs of study and workplace exams are done, and the make-up tests are now underway.
- Karen will be asking teachers what kind of staff development they would like for the next year.
- Allocation Grants. Washoe County and NE Nevada are Karen's responsibility. School districts seem comfortable asking for funding to support their CTE programs, so Karen hopes advisers feel they have the support they need to run their programs.

### **Management Update**

Dawne Schmidt reviewed the Association Dashboard/Update document.

Our membership is showing 20 members not submitted. Dawne will contact the advisers for these chapters: Eldorado, Mineral County, and Palo Verde.

### **Financial Update**

#### Discussion

Our Market Linked CD comes due in June. Whatever we do with the funds we need to put it in an FDIC insured account. Our market link CD has always been FDIC insured even though the statement has said otherwise.

#### Decision

Mike recommended buying a Risk Free CD. We can look at other options, but our assets are with Wells Fargo, so it makes sense to leave our monies there.

Kayla moved to reinvest the money currently in the Market Link CD to a Risk Free CD. It was seconded; the motion was adopted.

#### Discussion

The drawing at our SLC this year took a lot of time. We discussed ways to decrease the time length when we have a lot of donations. Two suggestions were made:

- to put a list of winners on the wall for participants to check for their winning ticket numbers.
- to place a sticker on the bottom of the chairs and those people would win one of the bulk items.

Mike discussed the financial updates. Our cash position continues to be OK. Grant monies are not included in these figures.

Total 2015-2016:

- Revenue—\$93,664
- Expenses—\$104,768

Account Balances as of April 30, 2016:

- Checking—\$12,668
- Savings—\$10,194
- Investments—\$5,000
- Accounts Receivable—\$27,540
- Accounts Payable—\$32,213
- Credit Card Payable—\$0
- Prepaid Expenses—\$4,314

## **Old Business**

### Discussion

We have sent out numerous requests to secure a location for our 2017 and 2018 State Leadership Conferences, and we have bids from Reno properties. Several facilities gave us quotes for rooms (Grand Sierra Resort, \$61; Nugget, \$55; Sienna, \$99).

### Decision

Barbara moved to try to get a contract with the Grand Sierra Resort for the next two years for our State Leadership Conference. The motion was seconded and adopted.

### Discussion

The option of providing a Membership Package (Affiliation, Jackets) was discussed. Karen shared the DOE information that only new chapters can purchase jackets with grant monies. Established chapters can use grant funds for chapter items and use fundraising monies to buy jackets. It was recommended that schools purchase jackets.

A hurdle we have identified is where the curriculum comes from and how we insure that it is protected. Dawne will have a conversation with Nationals about putting together a membership package so that grant funds can be used with Nationals. TRI Leadership developing curriculum specifically for Nevada FCCLA could be an option.

### Discussion

Jennifer would like a survey to be sent out about SLC. Suggestions were given for distributing a paper evaluation form during the conference (available at Awards Session) as well as online. We could give a prize for completing the form—a free SLC registration was suggested.

### Decision

Dawne will put together a survey and asked everyone to submit questions to her.

### **Adjournment**

Our next Board Meeting needs to be before June 7, so another meeting will be scheduled prior to that date.

The meeting adjourned at 5:45 p.m.